



STRYDOM RABIE INC.

Boardroom facilities

2026 INFORMATION GUIDE



Welcome

A premium meeting space in the heart of Brooklyn, Pretoria



Conveniently located in the bustling business hub of Brooklyn, our modern boardroom offers professionals a refined and fully-serviced meeting environment designed to leave a lasting impression on clients, colleagues and stakeholders alike.

Whether you are hosting consultations, strategy sessions, mediations, presentations or corporate meetings, SR House's goal is to provide a seamless, professional and all-inclusive experience from arrival to departure.

Why choose our boardroom

Unlike many conventional meeting room rentals, our offering is designed to be convenient, polished and fully coordinated — allowing you to focus on your meeting while we handle the details.

Key features

Our boardroom comfortably accommodates up to 14 delegates and includes:

- High-speed Wi-Fi
- Presentation equipment
- Air-conditioned environment
- Secure on-site parking
- Printing services
- Tea and coffee service
- Kitchen facilities
- Professional corporate setting
- Fully coordinated booking experience

The space is perfect for

Legal consultations or enquiries

Mediations and arbitrations

Corporate meetings or presentations

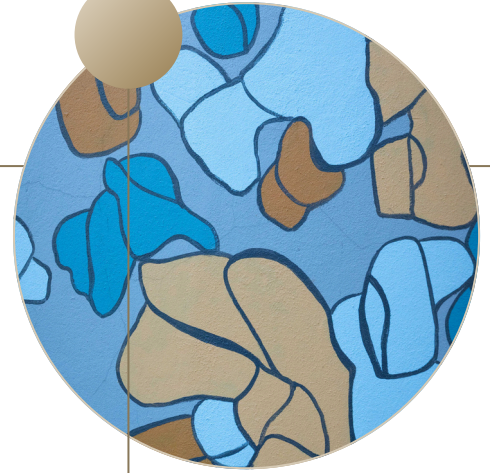
Workshops and training sessions

Social functions, meetings and gatherings

Facility overview

Designed with comfort, convenience and professionalism in mind, SR House offers all the essential facilities required for a seamless hosting experience.

Every element of the space has been carefully curated to ensure you and your guests have everything needed for a productive and enjoyable visit.



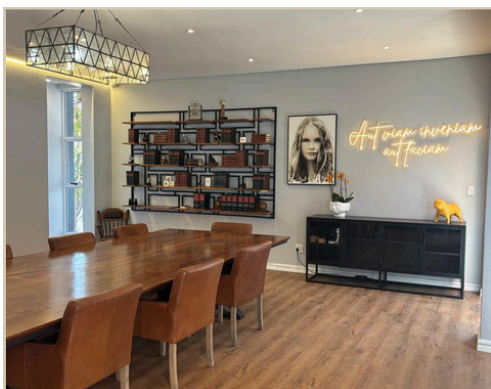
Kitchen, bathroom and secure on-site parking facilities

Includes all key elements required to make guests feel welcome and comfortable



Outside garden and firepit area

Perfect for getting some fresh air during breaks or can be used for social functions or events



Main boardroom area

Spacious and beautifully designed to ensure a lasting impression



Waiting area/break room

Perfect for guests to gather before the meeting, enjoy refreshments during breaks, or continue conversations in a more informal setting

Rental options & pricing

WEEK DAYS



Our pricing structure is transparent and all-inclusive, with no hidden setup costs. All booking options include the following as a standard:

- Boardroom hire
- Equipment usage
- Service and coordination fee

HOURLY



R410

Perfect for consultations, short meetings and professional client engagements.

Includes 1 tea/coffee service per delegate

HALF-DAY



R1,350

Ideal for extended meetings, workshops and collaborative sessions.

Includes 2 tea/coffee services per delegate

FULL DAY



R2,800

Designed for full-day mediations, training events and high-level corporate meetings.

Includes 3 tea/coffee services per delegate

MULTI-DAY



Enquire for pricing

Designed for multi-day workshops, training, strategy sessions or enquiries

Rental options & pricing

WEEKENDS



Workshops | Classes | Clubs | Social events



Our facilities are also available on weekends for half-day and full day events.

Bring your ideas to life in a beautifully designed, fully serviced space made for connection and creativity. Whether you're hosting a workshop, masterclass, networking event, book club, or event, our modern boardroom offers the perfect setting for inspired conversations and memorable experiences.

HALF-DAY



R1,350

FULL DAY



R2,800

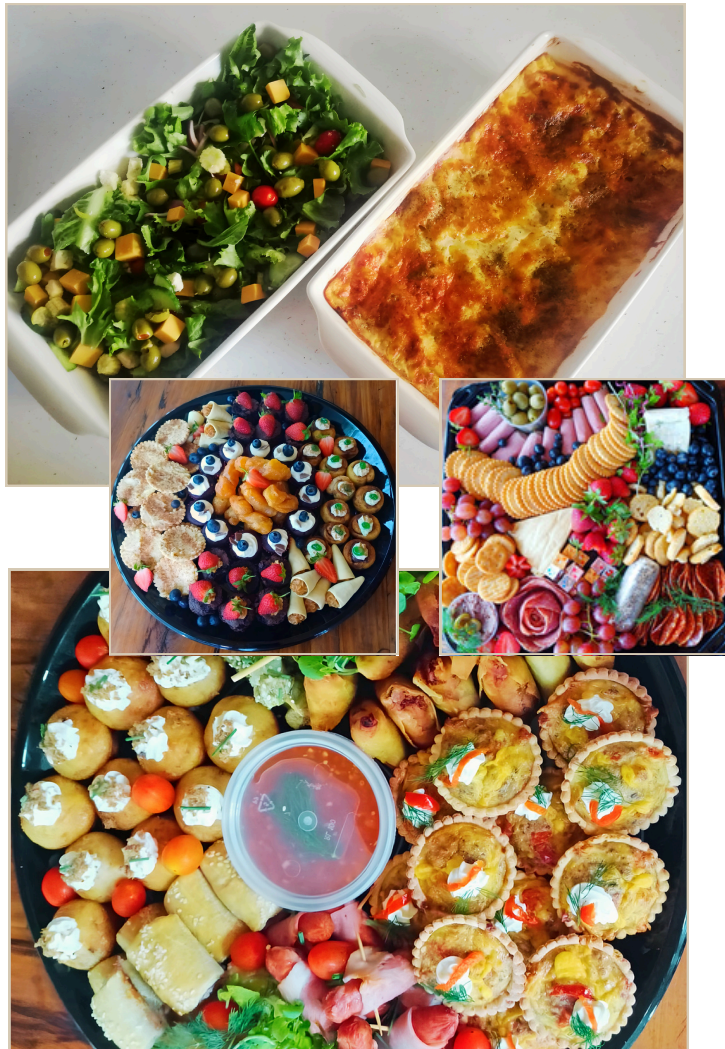
MULTI-DAY



Enquire for pricing



Catering & additional beverages



Our managed approach removes the inconvenience of coordinating multiple vendors yourself — helping ensure a smooth and professional experience for both hosts and guests.

Please note:

- Catering costs are quoted and charged separately.
- Certain catering arrangements may include a delivery or coordination fee depending on supplier location and order size.

To further simplify your experience, catering can be arranged and coordinated on your behalf through our preferred suppliers.

Available options may include:

Breakfast

Various options including:

Filled croissants, fruit salad & yoghurt, bran muffins, quiche, muesli and yoghurt

Platters

Various options including:

Savoury platter, sweet platter, cheese and cold meat platter, vegetarian platter

Lunch

Various options including:

Beef lasagna and green salad, grilled chicken or beef wraps, bobotie with rice and green salad, curry mince with rice and tomato salsa

Beverage options

Bottled water, soft drinks, juice selections, optional extras

How it works

We aim to keep the booking process simple, efficient and professional.

01 Submit an enquiry

Submit a booking enquiry by filling in the [booking form](#).

02 Confirm availability

The booking coordinator will email you to confirm availability and provide a quotation for catering, if requested.

03 Deposit

You will need to pay the specified deposit to confirm your booking and secure the date. See p. 6 for more detail.

04 Booking confirmation

After paying the deposit, the booking coordinator will email to confirm your booking.

05 First reminder

You will receive a reminder email 4 days prior to your booking. Please reschedule or cancel your booking at this stage. Cancellations after this stage will not be fully refunded.

06 Second reminder

You will receive a second reminder email 1 day prior to your booking. Booking can still be rescheduled at this time but cancellations will not be refunded.

07 Final payment

Please settle all outstanding payments no later than 24 hours prior to the booking date.

08 Booking day

You are welcome to arrive 30 min before your booking time to set up. Please vacate the premises 15-30 min after the meeting so that we can accommodate the next guest.



Deposits & payments

Hourly and half-day bookings without catering	Full-day bookings and all bookings with catering
20% deposit required to confirm booking	50% deposit required to confirm booking
The remaining balance is payable within 24 hours prior to the booking date.	

Cancellation policy

We understand that schedules can change and aim to maintain a fair and practical cancellation structure. Our cancellation policy is explained below.

4+ business days

100% of the deposit may be refunded OR
The deposit may be credited toward a future booking (subject to availability).

3 business days

Hourly or half-day bookings (without catering)

A portion of the deposit may be retained due to lost booking opportunities.

Full-day bookings

A portion of the deposit may be retained as a cancellation fee.

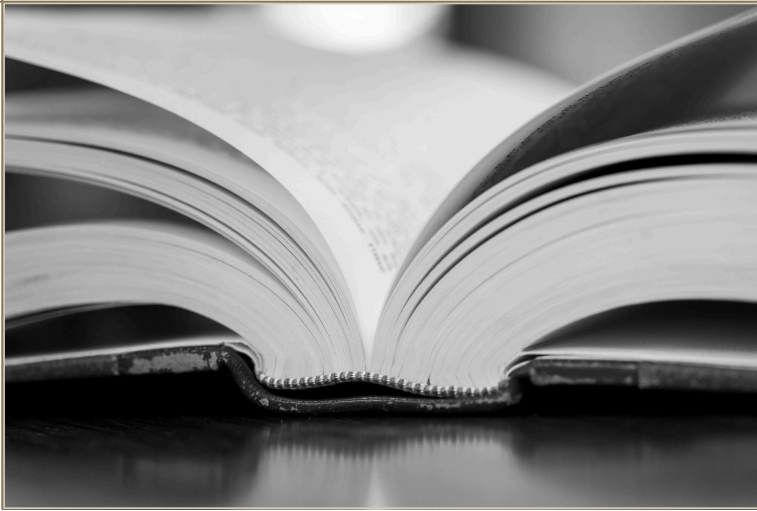
All bookings with catering orders

Catering costs already committed to suppliers may be non-refundable.

0–2 business days

Deposits are non-refundable at this stage.





Printing services

We provide printing services for black and white printing on A4 paper at R4 per page.

Terms & conditions

A full rental agreement will be provided prior to confirmation of any booking.

To ensure a professional environment for all guests and SR personnel:

Maximum occupancy is limited to 14 delegates unless arranged otherwise.

Clients are responsible for any damage caused to boardroom and surrounding office areas incurred during the booking period.

Setup and breakdown times must fall in the designated timeframe before and after the booking period unless otherwise arranged.

Smoking is prohibited inside the office area. Please use the designated smoking areas.

All equipment and facilities must be used responsibly.

Right of admission is reserved.



We look forward to hosting you in a professional, modern and centrally located meeting environment tailored to the needs of today's business professionals.

For availability, quotations or further information, please contact our booking coordinator, Cassandra.

Enquire now

 bookings@strydomrabie.co.za

 www.strydomrabie.co.za